

## **NITTA GELATIN INDIA LIMITED**

(CIN : L24299KL1975PLC002691)

Regd. Office : P.B.No.4262,54/1446,SBT Avenue,  
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Web : [www.gelatin.in](http://www.gelatin.in)

### **NOTICE OF 41st ANNUAL GENERAL MEETING INFORMATION ON BOOK CLOSURE AND REMOTE E-VOTING**

Notice is hereby given that the **41st** Annual General Meeting (“AGM”) of the Company will be held on Saturday, the 24<sup>th</sup> June, **2017 at 12.00 Noon. at KERALA FINE ARTS HALL, Fine Arts Avenue, Kochi – 682 016**, to transact the Ordinary and Special Business, as set out in the Notice dated **09<sup>th</sup>** May, 2017.

- (i) The Notice of AGM, Annual Report and Attendance Slip have been sent in electronic mode to members whose e-mail ids are registered with the Company or the Depository Participants unless the members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip has been sent to those members who have not registered their e-mail ids with the Company or Depository Participant(s). The Company has completed dispatch as well as, e-mailing Notice and Annual Report to the members.
- (ii) Members, who do not receive the Annual Report, may download it from the Company’s website or may request for a copy of the same by writing to the Company Secretary at the Registered Office of the Company or at the aforesaid e-mail id. The relevant documents pertaining to the items of business to be transacted at the AGM are also available for inspection at the Registered Office of the Company during working hours on all days except Sundays and Public Holidays up to the date of the AGM.
- (iii) Pursuant to Section 91 of the Companies Act 2013 read with applicable Rules and Regulation 42 of the SEBI (Listing Obligations & Disclosure requirements) Regulations 2015 the Register of Members and Share Transfer Books of the Company will remain closed from 19.06.2017 to 24.06.2017 (both days inclusive) for the purpose of payment of dividend for the **financial year 2016-17**. Dividend

approved by the members at the AGM, will be paid to those shareholders whose names appear in the Register of members as on **19.06.2017**.

(iv) Pursuant to Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended from time to time as well as, Regulation 44 of the SEBI (Listing Obligations & Disclosure requirements) Regulations 2015 the Company is providing electronic voting (e-voting) facility to transact the business set out in the Notice of AGM, as an alternative, for shareholders of the Company to enable them to cast their votes.

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(a) The e-voting rights of the shareholders/ beneficiary owners shall be reckoned on the equity shares held by them as on **17.06.2017** being the CUT-OFF DATE for the purpose. This shall be as per the number of Equity shares held by the members as on the said date. The shareholders of the Company holding shares either in physical or in dematerialized form, on the said cut-off date, may cast their votes electronically.

(b) Members acquiring shares after dispatch of notice but before the cut off date, may kindly contact CSDL evoting helpdesk: Mr. Wenceslaus Futardo (Deputy manager), Phiroze Jeejeebhoy Towers, 16<sup>th</sup> Floor, Dalal Street, Fort Mumbai – 400001. Email id: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com), Phone number : 18002005533.

(c) The remote e-voting period commence from **09.00 a.m on 21.06.2017 to 5.00 p.m on 23.06.2017** and shall not be available thereafter.

(d) The members who have cast their vote by remote e-voting may attend the meeting but shall not be entitled to cast their vote again.

(e) The facility for voting through ballot shall be made available at the meeting and the members attending the meeting who have not cast their vote through remote e-voting, shall be able to vote at the meeting through ballot.

(f) Details of the manner of casting e-votes are available in the Notice of

AGM, which is also posted in the website of the Company viz., [www.gelatin.in](http://www.gelatin.in) and in the website of the Central Depository Services (CDSL) the e-voting agency, viz., <https://www.e-votingindia.co.in>. Evoting is optional.

(g) In case of any queries /grievances you may refer the Frequency asked Question (FAQ) for shareholders and e-voting User Manual for shareholders available at <https://www.evotingindia.co.in> or contact the Registrar, Cameo Corporate Services Limited, Chennai at 044-28460718, email:investor@cameoindia .com.

(h) The results declared along with the report of the scrutinizer shall be placed on the website of the company [www.gelatin.in](http://www.gelatin.in) and also informed to the BSE Limited.

Place: Kochi

By Order of the Board

Date : 29.05.2017

Sd/-  
G.Rajesh Kurup  
Company Secretary